

Isle of Anglesey County Council	
Report to:	The Executive
Date:	27 September 2021
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service / Director:	Lynn Ball Director of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@ynysmon.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s

In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.

The Executive is requested to:

confirm the attached updated work programme which covers **October 2021 – May 2022**;

identify any matters for specific input and consultation with the Council's Scrutiny Committees;

note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

Ch – Is this decision consistent with policy approved by the full Council?

Yes.

D – Is this decision within the budget approved by the Council?

Not applicable.

Dd – Assessing the potential impact (if relevant):

1	How does this decision impact on our long term needs as an Island?	Not relevant.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	

E – Who did you consult?

E – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).

E – Who did you consult?		What did they say?
2	Finance / Section 151 (mandatory)	It is also circulated regularly to Heads of Services for updates.
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
8	Scrutiny	
9	Local Members	

F - Appendices:
The Executive's Forward Work Programme: October 2021 – May 2022

The Executive's Forward Work Programme

Period: October 2021 – May 2022

Updated 14 September 2021



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

* Key:

S = Strategic – key corporate plans or initiatives

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The Executive's Forward Work Programme

Period: October 2021 – May 2022

Updated 14 September 2021

Subject & *category and what decision is sought		Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
October 2021							
1	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 25 October 2021	
2	Consultation on the level of Council Tax Premium for second homes		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 9 September 2021	The Executive 25 October 2021	
3	Community Benefit Contributions Strategy Approval of revised strategy.		Regulation and Economic Development	Christian Branch Head of Regeneration and Economic Development Cllr Carwyn Jones		The Executive 25 October 2021	
4	Annual Performance Report (Improvement Plan) 2020/21		Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 14 October 2021	The Executive 25 October 2021	Full Council 26 October 2021

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5	Highways Damage Prosecution		Highways, Waste and Property	Huw Percy Head of Highways, Waste and Property Cllr R G Parry OBE		The Executive 25 October 2021	
November 2021							
6	2022/23 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 28 October 2021 Corporate Scrutiny Committee 1 November 2021	The Executive 8 November 2021 Date to be confirmed, subject to Welsh Government timescale.	
7	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 29 November 2021	

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8	Corporate Scorecard – Quarter 2, 2021/22 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 16 November 2021	The Executive 29 November 2021	
9	Revenue Budget Monitoring Report – Quarter 2, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 11 November 2021	The Executive 29 November 2021	
10	Capital Budget Monitoring Report – Quarter 2, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 29 November 2021	
11	Housing Revenue Account Budget Monitoring Report – Quarter 2, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 29 November 2021	

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12	Council Tax Base 2022/23 To set the Tax Base for 2022/23	This is a delegated matter for the Executive as it falls within the Council's Budget and Council Tax setting framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 29 November 2021	
13	Peboc Site		Regulation and Economic Development	Christian Branch Head of Regeneration and Economic Development Cllr Carwyn Jones		The Executive 29 November 2021	
December 2021							
14	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 13 December 2021	
15	AONB Management Plan 2021-2025		Regulation and Economic Development	Christian Branch Head of Regulation and Economic Development Cllr Richard Dew		The Executive 13 December 2021	Full Council 22 February 2022

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16	Establishing a Port Health Authority for Holyhead Port		Regulation and Economic Development	Christian Branch Head of Regulation and Economic Development Cllr Carwyn Jones		The Executive 13 December 2021	
17	Road Maintenance and Highways Asset Management Policy		Highways, Waste and Property	Huw Percy Head of Highways, Waste and Property Cllr R G Parry OBE		The Executive 13 December 2021	
18	Housing Challenge: IOACC's response to the local housing situation		Housing	Ned Michael Head of Housing Services Cllr Alun Wyn Mummery	Corporate Scrutiny Committee 16 November 2021	The Executive 13 December 2021	
19	Local Housing Strategy 2022-2027		Housing	Ned Michael Head of Housing Services Cllr Alun Wyn Mummery	Corporate Scrutiny Committee 16 November 2021	The Executive 13 December 2021	Full Council 22 February 2022

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January 2022							
20	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 24 January 2022	
February 2022 - Date to be confirmed, subject to Welsh Government timescale							
21	Revenue Budget Monitoring Report – Quarter 3, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 14 February 2022	
22	Capital Budget Monitoring Report – Quarter 3, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 14 February 2022	

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23	Housing Revenue Account Budget Monitoring Report – Quarter 3, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive 14 February 2022	
24	Medium Term Financial Strategy and Budget 2022/23 (S) Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel (date to be confirmed) Corporate Scrutiny Cttee 9 February 2022	The Executive 14 February 2022	Full Council 22 February 2022
25	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 14 February 2022	

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March 2022																			
26	The Executive’s Forward Work Programme (S) Approval of monthly update.		The approval of the full Executive is sought to strengthen forward planning and accountability.		Council Business		Huw Jones Head of Democratic Services Cllr Llinos Medi				The Executive 21 March 2022								
27	Corporate Scorecard – Quarter 3, 2021/22 (S) Quarterly performance monitoring report.		This is a matter for the full Executive as it provides assurance of current performance across the Council.		Corporate Transformation		Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas		Corporate Scrutiny Committee 7 March 2022		The Executive 21 March 2022								
28	Homelessness Strategy and Housing Support Grant				Housing		Ned Michael Head of Housing Services Cllr Alun Wyn Mummery		Corporate Scrutiny Committee 7 March 2022		The Executive 21 March 2022 To be confirmed								
29	Social Services Improvement Programme Progress Report				Social Services		Fôn Roberts Director of Social Services Cllr Llinos Medi		Social Services Improvement Panel 15 February 2022 Corporate Scrutiny Committee 7 March 2022		The Executive 21 March 2022								

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April 2022							
30	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 25 April 2022	
May 2022							
31	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive May 2022	

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